

Dear Law Firm Staff and Lawyers,

Law Firm Management Information System (LawMaIS)

Hope this letter reaches you in the best of health and good esteem. We would like to **invite you** to try our LawMaIS demo system at our website www.lawmais.com. You are free to key in relevant data and view reports.

LawMaIS is geared to assist professional firms to minimize business and information management challenges. LawMaIS is fully web based and able to help law firm to minimize data management problems. The system can be installed in the office or on the internet and can be accessed by all staff using different password and user access level. Our system is **customizable** according to user business requirements.

<p>LawMaIS is divided into three main modules:</p> <p>1. Client Module Client Module is the main module for law firm legal practice. It focuses on the daily operations such as case, client, cash flow and report management. Our system equipped with four user access level namely, staff, account, admin and super admin access level.</p> <p>2. Office Module Office Module comprises of office account, Payroll, e-Attendance, and e-Cuti. Office Module is paperless system that automates office functions.</p> <p>3. Customer Module Customer's Module allow customer to view his/her cases details. All customers will be provided with the login info to enable customers to view case's status and details.</p> <p>4. Law Firm Website Website is important for organization image and global competitiveness. Our LawMaiS is a web based system that allow users to access the system either internally in the office or externally from outside or inter office network. Our system is also package with law firm website that link to LawMaIS modules.</p>	<p>Among LawMaIS Functions:</p> <ul style="list-style-type: none">• Admin/court calendar and task• View Case Overdue, Case List, Client List, Contact List, Property List, Staff List, Bank Account,• Search Record• Sales between date• General Report• Bank Report• Account Report• Mailing in and out• Client Ledger• Office Ledger• Payroll• E-Cuti• E-Attendance <p>LawMaIS is fully web based and able to help law firm to minimize data management problems.</p> <p>The system can be installed in the office or on the internet and can be accessed by all staff using different password and user access level.</p>
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LawMaIS will help you minimize data management. Kindly, visit out website to try our demo system. <http://www.lawmais.com>. For detail price, installation and promotion items, please visit out website. If you are interested to install this system at your office, do not hesitate to call us at +6013-3580038 or email us at admin@lawmais.com.

Thank you.

Tajau Gemilang

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<http://www.tajau.com>, <http://www.lawmais.com>